

Facility	Assignment Name (same as VSS)	Code	Dept/Work Area	Weekday business hours?	Eve or wkend?	CPU access req'd?	Schedule	General duties
Beaufort	Volunteer Van Driver	500T	Voluntary Service / Transportation	Y	N	N	Various days	Beaufort Local - Driving from local area, Seabrook, Laurel Bay, Coosaw, Lady Isl., St Helena Isl., Hunting Isl, Fripp Isl in Beaufort county.
Charleston VA	Customer Service Volunteer Assignment	815	Customer Service	Y	N	N	Weekday mornings	Documentation, Identify any issues, follow up, educate patients on SHEP, MHV, Benefits Books, hot topics in the VA, ask questions about improvement of services "what can we do
Charleston VA	Emergency Department	812	Emergency Dept	Y	Y	N	Prefer 2:30pm to 7pm or 5pm to 9pm also all weekends	Run samples to the lab, escort patients, help patients w/ meals other duties as assigned
Charleston VA	Clinic Admin Volunteer	826	Vet Center	Y	N	N	Tues 3:30 - 6:30	Filing, data entry, answering phones, making coffee
Charleston VA	Veteran NaVAgator	841	Voluntary Service	Y	N	N	4 hr shift, any day of the week	Proactively seek out Veterans and their family to provide assistance, throughout the hospital.
Charleston VA	Radiology Patient Escort	114T	Radiology	Y	Y	N	8a-Noon; Noon-4p; 4p-8p all days	Assist Radiology Staff to expeditiously move patients from units to Radiology and back. Improves patient flow
Charleston VA	Patient Escort	118E	Voluntary Service	Y	N	N	11:00AM or Noon to 4:00PM only	Transport patients in a team environment with staff, volunteers and families, using excellent customer service skills
Charleston VA	Volunteer Van Driver	500T	Transportation	Y	N	N	Various days	Charleston Local - Driving from VAMC to Trident Clinic or Goose Creek, bus station, various locations in CHS
Hinesville	Volunteer Van Driver	500T	Voluntary Service / Transportation	Y	N	N	Various days 7 am - 3 pm	Driving van from Hinesville to Charleston VAMC
Hinesville	naVAgator	841	Voluntary Service	Y	N	N	4 hour shifts	Greet families with excellent customer service skills, Work in a team environment with staff
Hinesville	Clinic Admin Volunteer	814	Clinic Administrative	Y	N	N	Flexible	Reminder calls, fax, administrative duties as assigned
Myrtle Beach	Phlebotomist	113	Primary Care Lab	Y	N	N	8AM - 12PM	Blood draws, general administrative assistance, other duties assigned
Myrtle Beach	Clinic Admin Volunteer	814	Clinic Administrative	Y	N	N	Flexible	Reminder calls, fax, administrative duties as assigned
Myrtle Beach	naVAgator	841	Voluntary Service	Y	N	N	4 hour shifts	Greet and direct patient to appointments

Summer 2016 Open Assignments

Myrtle Beach	Volunteer Van Driver	500T	Voluntary Service/ Transportation	Y	N	N	Various days	Myrtle Beach Local - from MB to North MB, Murrels Inlet, Garden City, Johnsonville, Conway, Atlantic Beach, Surfside
NWS	Clinic Admin Volunteer	814	Clinic Administrative	Y	N	N	Mon - Thurs 9am - 1pm	Reminder calls, fax, administrative duties as assigned, label envelopes, copying
Savannah	Customer Service	817	Main area	Y	N	N	8am - 12pm or 12pm-4pm	Courtesy calls to patients and administrative tasks i.e. helping DAV Van Coordinator, TeleHealth Nurse or OEF/OIF Social Worker
Savannah	Greeter	135	Admin Team	Y	N	N	8am - 12pm or 12pm-4pm	Interact with patients as needed to provide customer service
Savannah	Golf Cart Driver	843	Voluntary Service / Transportation	Y	N	N	4 hour shifts	Drive Veterans and family from parking lot to clinic
Savannah	Volunteer Van Driver	500T	Voluntary Service/ Transportation	Y	N	N	Various days 7 am - 5 pm	Savannah Local - Drivers to pick up patients from the Savannah Clinic and surrounding area