UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Federal Investigative Services

Federal Investigations Notice

Notice No. 15-02 **Date: October 24, 2014**

SUBJECT: Revised Standard Form 87 Fingerprint Chart Implementation

The Office of Personnel Management, Federal Investigative Services (OPM-FIS) recommends submission of electronic fingerprints through the Fingerprint Transaction System (FTS). Submission of electronic fingerprints through FTS improves efficiency, timeliness of results, and quality of the print. When electronic capture is not possible, OPM will accept prints collected using the Standard Form 87 (SF 87) Fingerprint Chart.

The SF 87 has been revised to support billing requirements of the Department of Treasury and OPM processing enhancements. Modifications to the SF 87 include the addition of four fields:

- Submitting Office Number (SON)
- Security Office Identifier (SOI)
- Intra-Government Payment, Collection Code (IPAC)
- Miscellaneous Identification Number (MNU)

OPM converts the SF 87 to an image and electronically transmits the image to the Federal Bureau of Investigation (FBI). The pre-printed ORI number (USOPMOOOZ-FIPC Boyers, PA) is no longer necessary for tracking and was removed from the chart.

Effective October 1, 2014, the revised SF 87 dated March 2013 is to be utilized for submitting hardcopy prints to OPM. The SF 87A is now obsolete, as are all previous versions of the SF 87.

A grace period of 180 days from the signature date of this notice is provided to allow agencies the opportunity to obtain the latest version of the fingerprint chart. OPM will no longer accept previous versions of the chart after the grace period has elapsed.

OPM will no longer maintain stock of fingerprint charts. Agencies will be required to obtain the SF 87 Fingerprint Charts via General Services Administration (GSA) at www.gsaadvantage.gov utilizing your agency GSA account.

If you have any questions, please contact External Liaison at 724- 794-5612.

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